

**UPPER YODER TOWNSHIP SUPERVISORS  
AUGUST 21, 2014**

**REGULAR MEETING  
MUNICIPAL BUILDING**

**MEMBERS PRESENT**

EDWARD BARZESKI  
ROBERT AMISTADI  
ROY SHAFFER  
ROBERT AMISTADI  
SCOTT HUNT

**OTHERS**

ROBERT SHAHADE, SOLICITOR  
KEN MESKO, ENGINEER  
WALTER HOWELL, POLICE CHIEF  
PAM LONSINGER, RECORDING SECRETARY

**OTHERS:** Donna Guaetta, Katie Lee

**APPROVAL OF MINUTES – 8-7-14**

Bill moved, Scott seconded to approve the minutes as written. Motion Carried. 5/0

**BID OPENING – 2010 FORD CROWN VICTORIA**

Three bids received as follows:

Yousef Dabbagh 2438 Fen View Circle Island Lake, Il. 60042	\$2,268.00
Grace Quality Used Cars 945 Lincoln Hwy Morrisville, Pa 19067	\$2,858.00
Chicago Motors, Inc. 2553 W. Chicago Ave. Chicago, Il 60622	\$2,407.00

Bill moved, Bob seconded to award the bid to Grace Quality Used Cars in the amount of \$2,858.00. Motion Carried. 5/0

**PERSONS REQUESTING TO BE ON THE AGENDA**

None

**PUBLIC PARTICIPATION**

**DONNA GUAETTA/525 PALLISER STREET**

Ms. Guaetta thanked the Supervisors and Ken Mesko for their prompt action addressing the storm sewer problem near her property. She noted that it seems to be working fine.

Another issue addressed was the possibility of having a bus shelter installed at the corner of Luzerne St. Ext. and Goucher Street. Her daughter, who is medically challenged, relies on bus transportation for work. A bus shelter would provide a safer environment while waiting for transportation. Ms. Guaetta talked to a representative at the Transit Authority who informed her that they would be willing to install one but she would need to obtain permission from Upper Yoder Township. She was informed that Goucher Street is a State road and PennDot would have to approve it. There may not be enough room within their right-of-way to accommodate a bus shelter and the probability would depend on PennDot

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acquiring a right-of-way from a private property owner. The Board's concern was that the bus shelter would not impair traffic visibility. A discussion followed.

Bob moved, Bill seconded to send a letter to PennDot requesting their consideration for the installation of a bus shelter to be located at the intersection of Luzerne St. Ext. and Goucher Street. Motion Carried. 5/0

**KATIE LEE/180 LYLE CT.**

Ms. Lee reported that there is a large open drainage ditch the runs the length of her property making it difficult to cut grass and maintain the yard. She inquired if the Township could pipe it and fill it in. A discussion was held. Ed will contact Dave to have him measure the ditch and see what needs to be done.

**APPROVAL OF REPORTS – SECRETARY/INCOME/PAYROLL/FINANCIAL STATEMENTS**

Bill moved, Bob seconded to approve the reports submitted with discussion on the Secretary's Report to follow. Motion Carried. 5/0

**APPROVAL OF GENERAL FUND BILLS - \$39,815.44**

Scott moved, Roy seconded to approve payment of the general fund bills totaling \$39,815.44. Roll Call Vote: Roy-aye, Ed-aye, Bob-aye, Bill-aye, Scott-aye. Motion Carried. 5/0

**APPROVAL OF OTHER FUND EXPENDITURES - \$70,131.64**

Scott moved, Bill seconded to pay the other fund expenditures in the amount Of \$70,131.64. Roll Call Vote: Roy-aye, Ed-aye, Bob-aye, Bill-aye, Scott-aye. Motion Carried. 5/0

**UNFINISHED BUSINESS**

**ANN ST. QUITCLAIM DEED**

A letter from McQuaide Law Offices, representing the Gregg Family Trust in connection with their acquisition of one-half of an abandoned alley along Sandy Drive known as Ann Street, was addressed. Solicitor reported that the Township cannot execute a deed for something they do not own.

**2014 POLICE CRUISER**

Bill reported that the new police car will be road ready as soon as the installation of the light bar is finished.

**SELL STREET BUILDING ROOF**

Scott noted that the Board budgeted money for the Sell Street roof repairs and questioned if that was going to be scheduled. Bob stated that he requested quotes from two contractors and is awaiting their proposals.



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**110 SUNRAY DRIVE RENOVATIONS**

Ken reported on the occupancy standards and code requirements that are necessary to accommodate the police department. Some items discussed were the floor area allowances, exit access and travel distance, dead end corridors that cannot exceed 20 feet without a sprinkler system, handicap accessible entrance and slopes, restroom facilities, and the requirements for holding cells. Chief Howell emphasized that the police cannot mingle adult prisoners with juveniles. Juveniles have to be out of sight and out of hearing range and must be accompanied at all times. He stressed that they must be kept entirely separated. The Chief also noted that a storage area needs to be considered for property that is confiscated and/or found.

Also discussed was a trench that runs under the building approximately 60 feet long and 3 feet wide. Ken is unaware of any original construction drawings that would indicate the purpose of the trench. The facility was originally used for manufacturing and the purpose for the trench is speculative. Ken recommended the installation of a pit for a sump pump so the water that collects under the building can be removed. A discussion followed.

The Board, Engineer and Chief of Police will collectively meet at the Sunray Drive Building to lay out a plan that will meet the guidelines necessary to accommodate the Police Department.

**SANITARY SEWER PROJECT**

Ken reported that the bids for the sewer project are due by September 10<sup>th</sup>. A notice will be circulated to all Township customers informing them of the Sewer Authority's Rehab Project. Ken stated that the closing for the Pennvest Loan will be held on October 16<sup>th</sup>. He noted that the project will be very intrusive for the next couple of years.

**SELL ST. CULVERT**

Ken stated that the storm sewer project on Sell Street will be coordinated with the Sanitary Sewer Project sometime next year.

**DROZ/3470 MENOHER BLVD. – MARGO/SELL STREET STREAM ISSUES**

Ken sent emails to DEP giving available times that he could meet with them concerning the stream issue on Ms. Margo's property. They requested that he provide pictures. He sent photographs of the stream area and is waiting for them to show up.

The Township was notified by Mrs. Droz of a sink hole that occurred on their property. Ken saw a picture but does not know what caused it. He confirmed that it was nothing that the Township caused.

**2014 PAVING COMPLAINT**

The Office and Road Department received a complaint from a Township resident regarding stone damage to his vehicles from the seal coat on Coon Ridge Road. Bob pointed out that the residents were properly notified and the contractor did a good job sweeping and cleaning up excess cinder. The Board concurred that the resident would be required to send proper notice to the Township before any action could be considered.

**CORRESPONDENCE**

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**ROBERT GEORGE COMPLAINT - MANOR REAL ESTATE PROPERTY ON COON RIDGE ROAD**

Chief Howell reported that the property owner cut a 14 foot wide path the entire radius of the property keeping the vegetation away from abutting neighbors. He felt that they are being reasonable given the natural surroundings of the district.

**MUNILINK - SOFTWARE BILLING PROGRAM**

Solicitor reported that the Sewer Authority Board approved the purchase of the billing program contingent upon approval by the Supervisors. The old program is outdated and is being phased out. He stated that the Greater Johnstown Water Authority recently purchased the Munilink Software Program and because the Sewer Authority relies on them to provide the water readings, everything will be compatible. Scott verified that the fee would be \$740 per month split between the Township and the Authority (\$370 each) and the data transfer and set up fee is \$2,500 (\$1,250 each).

Scott moved, Bill seconded to approve the purchase of the Munilink Software Billing Program to be installed after the office moves to the Sunray Drive Building. Motion Carried. 5/0

**ZONING ORDINANCE AMENDMENTS**

Roy inquired on the status of engaging the services of a consultant to help modify the current Zoning Ordinance. A discussion was held. Solicitor suggested that the Secretary contact DCED to see if there are available Municipal Planners in the area. He pointed out that Westmont is planning to revise their Zoning Ordinance and recommended that the Board consider a joint effort to simplify the process.

**POLICE CONTRACT NEGOTIATIONS**

The Secretary was directed to provide a letter to the Police Bargaining Unit asking them to provide a couple of meeting dates within the next two weeks that would be convenient for everyone to meet and resume Contract talks.

**ADJOURNMENT**

Bill moved, Scott seconded to adjourn the meeting. Motion Carried. 5/0

**ADJOURNED – 8:00 p.m.**

Respectfully submitted, .



Pam Lonsinger  
Recording Secretary

**THE NEXT SUPERVISORS MEETING WILL BE HELD ON THURSDAY, SEPTEMBER 18, 2014 AT 7:00 P.M. AT THE TOWNSHIP MUNICIPAL BUILDING, 302 ELIM ST., JOHNSTOWN, PA 15905**